



LOCAL ELECTED OFFICIALS

Application Submission Process

Use this checklist to make sure you have all of the necessary items. Please arrange your packet in the following order. Present the information in a neat and orderly packet and return it to:

MBC—LEO
Scholarship Committee
1675 Green Road
Ann Arbor, MI, 48105

IDENTIFYING INFORMATION FORM

Application is clearly, correctly and completely filled out. Have another individual review it with you to ensure accuracy.

A. Political Participation

1. A letter of recommendation from a local, state or national elected official on their letterhead
2. A statement describing your political activities
3. A letter of recommendation from a local, state or national appointed official on their letterhead

B. Education

1. Copy of transcript showing Grade Point Average (GPA)
2. GPA Certification form completed and signed by the high school counselor
3. A letter of recommendation from the high school counselor
4. A letter of recommendation from a school official other than a counselor

C. School and Community Activities

1. Statement of school-related extra-curricular activities
2. Statement of community and/or volunteer activities

D. Personal Essay

1. Personal essay. It should include answers to the following questions: Who are you? What is your goal? How do you intend to get there?
2. Examples of special talents and awards (news articles, videos, programs, photos, etc.)

E. Photograph

1. Required recent photo (head shot) enclosed